Managing sublicenses in a Parallels business account

- My Account

To split a product license into sublicenses:

1. Open your Parallels account Dashboard and click on **Active subscriptions** under the product in question.

2. Click on the subscription in question.

3. At the bottom of the subscription page you will find the **License Keys** box with the product licenses. To create a sublicense, click **Create License Key**.

4. Fill out the license properties form. Specify:

   a. The license name (allows you to distinguish the newly created license when it is displayed in a list)

   b. Number of licenses that must be allocated

   c. The type of allocation (only for Parallels Desktop for Mac Business Edition): choose between dynamic and reserved allocation

   Dynamic allocation enables users of a sublicense to use allocated licenses as needed. Unused licenses remain in the main license pool, which is linked to the main subscription license key, and can be distributed

from there to other sublicenses.

Reserved allocation allows reserving all the allocated licenses exclusively for this particular sublicense. Non of the licenses (including unused ones) are available in the main license pool, which is linked to the main subscription license key, or in other sublicenses.

d. The license expiration date

5. Click **Save** to finalize creation of the license.

To edit properties of a particular sublicense, click on the cogwheel icon next to the sublicense in the **License Keys** box. Make your changes and click the **Save** button.

You may use the sublicense key or give it to an admin of particular team within your company or organization to activate the corresponding Parallels product.

To delete a sublicense, click on the cogwheel icon and then on **Delete**. The number os seats allocated to the removed sublicense will be returned to the primary license.

Read next

To learn how to purchase additional product licenses in an existing business subscription, see Purchasing additional licenses in a Parallels business account.

For additional articles, see Parallels business account frequently asked questions.

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