

## <u>Troubleshooting Support Portal Access for Parallels Desktop</u> <u>for Chrome OS Enterprise and Education Edition</u> administrators

• Parallels Desktop for Chrome OS Enterprise and Education Edition

If you are a Parallels Desktop for Chrome OS Enterprise and Education Edition administrator and cannot access <u>Support Portal</u>, verify that the following requirements are met:

- You have Parallels Desktop for Chrome OS Enterprise and Education Edition license redeemed in Google Admin console. Visit <u>KB 125113</u>.
- The email address you are using to access Support Portal is set as an administrator for Parallels Desktop for Chrome OS Enterprise and Education Edition in Google Admin console.
  - 1. In the Google Admin console, navigate to **Devices > Chrome devices**.
  - 2. In the drop-down menu at the top, select **Apps & extensions**.
  - 3. Select the **App Licensing** tab.
  - 4. Click on the Parallels Desktop for ChromeOS Enterprise and Education Edition app in the list.
  - 5. A pane opens on the right side. Click the "person" icon ("Manage contact info").

- 6. Change the email address if required and click **Save**.
- You accepted the invitation to Parallels Business Account (search for emails from noreply@parallels.com in your mailbox or visit <a href="https://my.parallels.com/profile/business">https://my.parallels.com/profile/business</a> invitations) and you are using the email address specified in the Google Admin console.

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